

County of Passaic
Notice to Bidders/Legal Notice

Notice is hereby given that sealed proposals will be received on **June 7, 2022 at 10:30 am (prevailing time)** by the Passaic County Board of County Commissioners for **PROVISION OF WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) TITLE I CAREER SERVICES—ADULT, DISLOCATED WORKER, AND YOUTH AND WORK FIRST NEW JERSEY (WFNJ) AND SUPPLEMENTAL NUTRITION ASSISTANT PROGRAM / EMPLOYMENT AND TRAINING (SNAP E&T) CASE MANAGEMENT SERVICES**, Project RFP-22-018, at the following location:

Passaic County Purchasing Division
Passaic County Procurement Center
495 River Street, 2nd Floor
Paterson, New Jersey 07524

A pre-proposal Webex virtual meeting will be held on May 31, 2022 at 2:30 pm. All interested parties are strongly urged to join the meeting via a link, <https://passaiccounty.webex.com/meet/bids>.

Proposals, plans, and specifications (hereafter “Bid Documents”) may only be obtained from the Passaic County website www.passaiccountynj.org. If you experience difficulty downloading a bid, please email bids@passaiccountynj.org and provide your full contact information including US mail address and fax number and a proposal can be emailed. Bid Documents will not be mailed. However, if exigent circumstances exist, accommodations to overnight Bid Documents may be delivered at the bidder’s expense.

Bid proposals must be submitted on the forms supplied by the County. Bidders must submit one (1) original and two (2) copies of its bid plus one (1) on CD or USB Flash Drive. Bid proposals are to be submitted via hand delivery during regular business hours between 8:30 AM and 4:30 PM, certified mail, or overnight delivery.

The Passaic County Workforce Development Board in partnership with the Passaic County Chief Local Elected Official announces this Request for Proposals for Workforce Innovation and Opportunity Act (WIOA) Title I Adult and Dislocated Worker funding, Temporary Assistance to Needy Families (TANF) funding and Supplemental Nutrition Assistance Program / Employment and Training (SNAP E&T) funding to entities interested in providing workforce development services to Passaic County job seekers and employers.

Respondents must submit bid proposals by no later than **June 7, 2022 at 10:30 am**. No late proposals or bids will be accepted. The County is not responsible for bids delivered or otherwise not arriving on time. The County reserves the right under N.J.S.A. 40A:11-13.2 to reject bids for the reasons stated therein.

Respondents are required to comply with N.J.S.A. 10:5-31, et seq., P.L. 1975, c. 127, N.J.A.C. 17:27-5.2, and all other applicable laws, regulations, or ordinances concerning affirmative action goals and equal employment opportunity.

Pursuant to N.J.S.A. 40A:11-24, the Passaic County Board of County Commissioners reserve the right to consider the bid proposals for sixty (60) days after the receipt thereof. Moreover, the Board reserves the right to reject any and all proposals in accordance with N.J.S.A. 40A:11-13.2, and waive minor informalities not considered material defects under N.J.S.A. 40A:11-1, et seq.

In compliance with Local Finance Notice 2020-10 issued by the New Jersey Department of Community Affairs, Division of Local Government Services, the Passaic County Purchasing Agent shall host a Webex virtual bid opening at the Procurement Center, located at 495 River Street, 2nd Floor, Paterson, NJ 07524. Any bidder who has mailed, overnight delivered, or hand delivered a bid to the County of Passaic Division of Purchasing may join the virtual bid opening via a link, <https://passaiccounty.webex.com/meet/bids>. The County shall live stream all bid openings, clearly announce the title of the bid and display each sealed bid package, back and front, for the camera prior to the bids being opened. The contents of each bid package shall be read aloud upon opening, including the price(s) and noting, at minimum, the presence of any documents required to be part of the bid submission.

After the close of the bid opening, all responses shall be fully scanned and posted at www.passaiccountynj.org. The bid opening shall be recorded and archived.

If there are any questions regarding the bid opening process, please contact Passaic County Purchasing Department at bids@passaiccountynj.org.

Aniyah Maney
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