

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

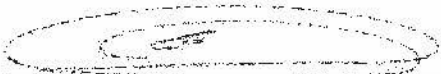
Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

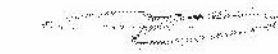
Agenda: RESOLUTION EXERCISING THE FIRST ONE-YEAR OPTION TO PASSAIC COUNTY WORKFORCE DEVELOPMENT CENTER FOR ONE STOP OPERATIONS MANAGEMENT SERVICES FOR THE DEPARTMENT OF HUMAN SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WORKFORCE DEVELOPMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210808</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-30							
CAF #	G-01-41-721-021-213,							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE.= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION EXERCISING THE FIRST ONE-YEAR OPTION TO PASSAIC COUNTY  
WORKFORCE DEVELOPMENT CENTER FOR ONE STOP OPERATIONS MANAGEMENT  
SERVICES FOR THE DEPARTMENT OF HUMAN SERVICES, PURSUANT TO N.J.S.A.  
40A:11-4.1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq., and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged and homeless citizens; and

**WHEREAS**, the mission of the Workforce Development Board is to ensure that occupational investments are made in Passaic County to support workforce development, training and job preparation for residents; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(b)(b) specifically authorizes the County to utilize competitive contracting to procure services related to the operation, management, or administration of social services programs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R20170370, dated May 9, 2017, authorizing competitive contracting for one-stop operation management services; and

**WHEREAS**, on October 21, 2020, the Purchasing Agent unsealed responses to New Jersey One-Stop Operations Management Services for the Passaic County Workforce Development Board, RFP-20-022 (hereafter “RFP-20-022”); and

**WHEREAS**, on November 16, 2020, the Board approved Resolution No. R20200963, authorizing an award of contract to Passaic County Workforce Development for a one (1) year term, commencing on November 1, 2020 and expiring October 31, 2021, in the amount of one hundred twenty-four thousand seven hundred three dollars (\$124,703.00), with three (3) one-year options to renew; and

**WHEREAS**, the Director of the Department is now requesting that the first one-year option in the contract to Passaic County Workforce Development under RFP-20-022 be exercised for the contract year commencing November 1, 2021 and expiring October 31, 2022, with an award amount of one hundred twenty-four thousand seven hundred three dollars (\$124,703.00); and

**WHEREAS**, funds are available in Account Nos. G-01-41-721-021-213, G-01-41-722-021-213, G-01-41-723-021-213, G-01-41-725-021-213, G-01-41-726-021-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Health and Human Services Committee and being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby exercises the first one-year option to Passaic County Workforce Development under RFP-20-022, for One Stop Operations Management Services, for the contract year commencing on November 1, 2021 and expiring on October 31, 2022, with an award amount of one hundred twenty-four thousand seven hundred three dollars (\$124,703.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Purchasing Agent, Chief Financial Officer, and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

September 8, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$124,703.00

APPROPRIATION: G-01-41-721-021-213 - \$14,005.11  
G-01-41-722-021-213 - \$8,753.20  
G-01-41-723-021-213 - \$27,362.70  
G-01-41-725-021-213 - \$43,670.03  
G-01-41-726-021-213 - \$30,911.96

PURPOSE: Resolution exercising the first one-year option to Passaic County Workforce Development Center for One Stop Operations Management Services for the Department of Human Services.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210808